

# SHIPLEY & ASSOCIATES

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SUSAN J. SHIPLEY

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May 20, 2021

Dear Friends:

I have been practicing estate planning, estate administration, and elder law for over 30 years, and have very much enjoyed my work and the clients I have come to know.

Recently, I had started to plan for retirement, with the thought of closing my practice over the summer. However, I have been fortunate to find a knowledgeable, accomplished, and caring attorney to take over my practice, and have decided to retire earlier. Attorney Kristine Romano has been practicing law for almost 20 years, and has earned a Masters degree in Estate Planning and Elder Law in addition to her considerable experience. Beyond her legal qualifications and competence, Attorney Romano's compassion, kindness, and concern for meeting the needs of her clients set her apart from many in the legal profession. I feel confident that Attorney Romano will capably attend to the legal needs of my clients going forward. She will also maintain my office in addition to her office in Northborough, MA.

You can learn more about Attorney Romano at her website:

[www.estateandelderlawyer.com](http://www.estateandelderlawyer.com)

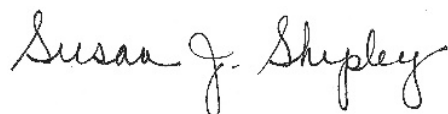
If you have any original signed estate planning documents stored in the office, please contact the Natick office – or Attorney Romano's Northborough office at 508-393-0500 – to arrange to obtain these if they are still current. If you do not wish to retain them, kindly let us know that we have your permission to shred them.

If you prefer to choose another attorney for your legal needs going forward, or have gone to a new attorney, please contact the office if you would like anything to be transferred. If we have not heard from you by August 20, 2021, we will presume that you consent to the transfer of all your files, documents, and communications to Attorney Romano, including emails. If at any time after that you would like to retain another attorney, please contact the office, and let us know if you would like anything transferred at that time.

All client files will be retained by Attorney Romano for a period of six (6) years from the date of last contact with the office. After that time, files other than important original documents will be shredded unless you contact the office before that date, or by August 20, 2021, whichever is later.

It has been a pleasure to know and work with you over the years.

Very truly yours,



Susan J. Shipley